

Workshop for female PhD students and female PostDocs of the Forschungsverbund Berlin e.V.

11-12 February 2020
at Paul-Drude-Institut für Festkörperelektronik (room 515)

Organization and moderation: Kai Hablitzel (PDI)

Dear Scientists,

I cordially invite you to the workshop for female PhD students and female PostDocs of the Forschungsverbund Berlin e.V. which will take place from

February 11-12, 2020
at Paul-Drude-Institut für Festkörperelektronik,
seminar room 515

On two intense and exciting days, we will look at four interesting topics and helpful tools for a scientific or economic career:

- Workshop 1** Work-Life-Balance – Wie verbinden wir unsere wissenschaftliche Karriere mit unserer Lebensplanung?
- Workshop 2** Communicating science – is what I say what my counterpart understands?
- Workshop 3** Strategies to achieve my goal – how do we successfully negotiate with partners and competitors in science and business?
- Workshop 4** Implement research projects – are there special research funding programs for female scientists in Horizon 2020 / Horizon Europe?

PREPARATION

For the workshop to be successful, I would like to ask you for a few things:

In order to develop realistic/useful negotiation scenarios for Workshop 3, please send your suggestions of topics that should be negotiated during the workshop as soon as possible, **latest by Friday, February 7th** to hablitzel@pdi-berlin.de.

Can you please write a summary (ca. 1 to 1.5 pages, not including figures) of an ongoing project or one you have recently completed. Assume that the readers will have a good general knowledge of science but are not specialists in your field. Please do not simply copy-paste an existing abstract. The text is due one week before the course (**latest by Friday, February 7th**). Please use a file format that can be opened by Word to use the track changes features. Send it by email to hodge@mdc-berlin.de.

REGISTRATION

Please send an email to hablize1@pdi-berlin.de (latest by Monday, February 3rd) with your contact details (name, email address) and indicate if you want to attend **lunch** on Tuesday and Wednesday. I will reserve a table for the group in a nearby restaurant; however, please note that lunch will be at your own expenses. Please inform us also if you have any food intolerances. I try to consider this when choosing a restaurant.

Due to the interactive format of the training (exercises, group works, knowledge exchanges), we have to limit the number of participants (max. 2 per institute) – so **first come first serve!**

The seminar will be held in **English**, except for the first workshop on work-life-balance (which is in German). We assume that most of the participants have an international background and/or speak English. Questions can be also asked in German (or respectively English for workshop 1) of course.

LOCATION

The workshop will be hosted at Paul-Drude-Institut für Festkörperelektronik. The institute is located in the center of Berlin, at Hausvogteiplatz 5-7, right by the subway-station 'Hausvogteiplatz' (U2) or a five-minute walk from the station 'Stadtmitte' (U6/U2). For more information on **how to reach us**, please follow the link: <http://www.pdi-berlin.de/location/>.

When you enter the building, please **register at the doorman**. He/She will help you to unlock the elevator or inform me about your arrival.

If you have any question or need further information, do not hesitate to contact me.

I am looking forward to an exciting workshop.

Kind regards,

Kai Hablize1

European Research Administrator for Policy and Funding
Leibniz ScienceCampus GraFOx Coordinator

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